

CHAPLIN BOARD OF EDUCATION**CHAPLIN, CONNECTICUT****Chaplin Elementary School Library****September 11, 2024****Meeting Minutes**

1. **Call to Order** – Chair Jaclyn Chancey called the meeting to order at 6:33 PM.
 - a. **Members Present** – Chair Jaclyn Chancey, Vice Chair Eugene Boomer, William Hooper, Laura Anderson, Joseph Klar, Victor Boomer and Therese Smith. Also present, Superintendent Andrew Skarzynski, Principal Kevin Chavez, and Business Manager Jobina Miller.
 - b. **Not Present** – None.
2. **Audience for Citizens** – No one commented.
3. **Approval of Minutes and Financial Statement**
 - a. *Approval of Minutes – August 21, 2024*
 - i. William Hooper made a motion to approve / Therese Smith seconded.
 - Chair Jaclyn stated two corrections under Agenda Item “6. A” that the August meeting was cancelled, not September, and “6. C” the Central Office Committee has not met.
 - Laura Anderson stated that her last name is spelt as “Anderson”, not “Andersen”.
 - With those corrections, Eugene Boomer and Joseph Klar abstained and *motion passed*.
 - b. *Approval of Financial Statements – August 2024*
 - i. William Hooper made motion to approve the financial statements / Therese Smith seconded. *Motion unanimously passed*.
4. **Administrative Reports**
 - a. *Monthly Report* – The school Librarian gave the monthly report.

- b. *Principal's Report* – Kevin Chavez gave his report which discussed the data report, chronic absence, and SBAC.
- c. *Superintendent's Report* – Andrew Skarzynski gave his report which discussed past and upcoming events, and trainings.

5. Old Business/New Business

- a. *Update: Budget for FY 25*
 - i. The Budget will be going to a vote on September 17, 2024.
- b. *Final Approval of Board Policies* – 1324: “Soliciting Funds from and by Students”, 1330: “Use of School Facilities”, and 1411: “Law Enforcement Officials”
 - i. William Hooper made a motion for approval of Policies 1324, 1330, and 1411 / Joseph Klar seconded. After discussion, *motion unanimously passed.*

6. Committee Reports

- a. *Policy Committee* – Not met.
- b. *Negotiations Committee* – Upcoming meeting.
- c. *Central Office Committee* – Not met.

7. Agenda Items for Next Meeting

- a. Budget.

8. Second Audience for Citizens

- a. No one commented.

9. Adjournment

- a. William Hooper made a motion to adjourn at 7:37 PM / Laura Anderson seconded. *Motion unanimously passed.* Adjourned at 7:37 PM.

Respectfully submitted,

Cassie Haddad