

# CHAPLIN INLAND WETLANDS AND WATERCOURSES AND CONSERVATION COMMISSION

## Meeting Minutes

### Regularly Scheduled Monthly Meeting

December 18, 2024 @ 7:00pm

Chaplin Town Hall

Present: S. Matthies, V. Walton, S. Rusch, D. Field, P. Kegler, D. Cates

Others: Mr. Smithwick, Mr. Matthew Maynard P.E.

S. Matthies called the meeting to order at 7:00 P.M.

Review and approval of the minutes from Wednesday, November 20, 2024, regularly scheduled meeting: **Motion by D. Field to approve regular meeting minutes for the 11/20/2024 meeting: Seconded by P. Kegler. All in favor with D. Cates abstaining. Motion carried.**

Audience of Citizens: None

Additions to the agenda: Under New Business, Election of Officers.

Old Business:

- A. Kevin & Julie Smithwick, 82 Cross Rd. 24'X30' detached garage

Mr. Matthew Maynard presented the application and explained the new position of the garage moving it about 10' to the north, farther from the wetlands. S. Matthies had concerns with the grading from the foundation at the southeast corner, but they were alleviated by Mr. Maynard's description. The grading will not need to cross the property line and with Hinckley soils and gutters on the eaves, erosion is minimized. Approximately 4,000 SF of upland will be disturbed with no disturbance in the wetlands.

**Motion by P. Kegler to approve the application as presented.**

**Seconded by D. Field. All in favor. Motion carried.**

New Business:

- A. 2025 Meeting Dates: The regularly scheduled meeting dates will be the 4<sup>th</sup> Wednesday of the month, except November 19 and December 17 due to the holidays, at the Chaplin Town Hall at 7 pm.
- B. Election of Officers: **D. Field nominated S. Matthies as Chairman, P. Kegler as Vice-Chairman, and D. Field as Secretary. All in favor.**

Correspondence: None

Administrative Report: None

Conservation Commission Business: None

Commission Discussion: The new fire pond was discussed noting the progress made and the new England Rd bridge progress was also noted.

**Adjournment: Motion by P. Kegler to adjourn the meeting, Seconded by D. Field. All in favor.  
Motion carried.**

**Meeting adjourned at 7:20 pm.**

*Respectfully submitted,*

*Scott Matthies*

*Chairman and Acting Recording Secretary*