

CHAPLIN PUBLIC LIBRARY
Board of Trustees Meeting
Chaplin, Connecticut
Regular Meeting Minutes
July 15, 2024

Chairperson Leslie Ricklin called the meeting to order at 6:30 PM. Board members present were Victor Boomer, Jeanette Haines, Adele Swart and Diane Sanchez. Also present was Library Director Sandra Horning. Absent were Board member Bill Jenkins and Alternate Diana Alvarez.

3. APPROVAL OF JUNE 17, 2024 MINUTES:

Motion to approve June 17, 2024 regular meeting minutes, made by Jeanette Haines, seconded by Diane Sanchez and carried with abstentions by Adele Swart and Victor Boomer.

4. AUDIENCE FOR CITIZENS: None

5. ADDITIONS TO THE AGENDA: None

6. CORRESPONDENCE: None

7. REPORTS:

A. Director's Report:

May – 677 people in-person (open 18 days - average of 38 people per day). Circulation - 656 (318 checkouts, 226 electronic checkouts). About 350 people attended in-person events.

June – 576 people in-person (open 16 days - average of 36 people per day). Circulation – 792 (450 checkouts, 189 electronic checkouts). About 250 people attended in-person events.

- AC working fine (humidity not completely resolved).
- Meeting Room painted, new carpet installed and table refurbished by Scott St. Lawrence.
- The BOS discussed Meeting Room rentals that would require people to pay insurance for paid events not sponsored by the library (approached to use the room after hours for paid event - Meditation Workshop). Reaching out to other libraries on how to sponsor (Leslie suggested using the church).
- The date for the State Report moved up to October 1st.
- Over 100 new library cards created for Library Day in May.
- Summer Reading going well. Juan Sanchez doing Pond program this week at Garrison at 10:30am.
- The next Cookbook Club is August 12th at 6pm with recipes from Heidi Swanson.
- Chaplin Day is September 14th (suggested Observe the Moon program at the end of Chaplin Day – Adele suggested reaching out to educator who did the Solar Eclipse).
- Sally Zimmerman (with Warren and Peggy Church) will go through the history closet August 1st-4th to identify items (Adele suggested providing lunch).
- Presented flyer for Open Mic Poetry Night (looking for feedback).

B. Board Chair's Report:

Leslie would like to preserve box of Bicentennial memorabilia with newspaper articles, programs and badge made by Peggy in a binder in the library (Sandy suggested displaying in plastic sleeves).

C. Board Members' Report: None

8. OLD BUSINESS/NEW BUSINESS:

A. Speaker Programs:

- Introduction to Chinese Astrology with Joe Pandolfo on August 19th at 6:30pm.

B. Monthly Budget Update:

Items overbudget – Programming, Propane (\$572), Salary (used some of State Grant funds to cover).
Items underbudget – Electricity (\$2,500), Videos (DVDs). Leslie Ricklin reported no questions asked about the library at the Public Budget Hearing (questions asked about education). Mill rate was reduced by 1.5 mills to 29.95 (vote on the budget July 17th from 12-8pm).

C. Friends of the Library Update:

- Meeting Room table back to original thanks to beautiful job by Scott St. Lawrence.
- Plaque is on bench out front (thanks to Diane for making and donating).
- Have passes to the New Britain Museum of Art and Florence Griswold Museum (looking for recommendations to other places).
- Sponsored Make Music Day.
- Visitor from Canterbury presented information on 501c process (will discuss at next meeting in addition to support for Chaplin Day).
- Helping to setup, scoop and takedown for Ice-Cream Social on August 7th.

D. Landscaping:

Landscaping looks great (landscaper will be here to remove persistent weed with purple flowers that keeps coming up).

E. Poet Laureate plan: Friday, August 23, 5-6:30:

Open Mic Poetry Night featuring Poet Laureates Adelaide Northrup (Chaplin) and Susan Powers (Scotland) will be advertised in the paper (light refreshments provided by Friends). People can sign up to read as they arrive. Information will be available for anyone interested in being the next Poet Laureate (will discuss Selection Subcommittee at the next meeting).

F. Book Challenges policy for residents only:

Policies section VII Collection Development Procedures – Item F. Request for Reconsideration (pg. 8) – change Patrons to - Only Chaplin residents may request Reconsideration of Material Form (form should read – Only one form from a Chaplin household is accepted at a time) - add form to Policies.

Motion that only Chaplin residents may request Reconsideration of Material Form for review, made by Victor Boomer, seconded by Diane Sanchez and carried unanimously.

G. Chaplin Day discussion: Sept. 14 at Garrison Park:

Discussed ideas for Chaplin Day including: Observe the Moon program at end of Chaplin Day, Dunking Booth (check with Senior Center if interested in co-sponsoring), give out donated children's books, hang large posters from Bicentennial cart on sides of tent, Story Book Walk event, play a book on tape so people can hear it.

9. ITEMS FOR NEXT AGENDA: Next meeting will be on September 16, 2024

- Items from current agenda
- Remove Zoom from agenda

Diane Sanchez suggested automatically giving Kindergarteners new library cards (Sandy will followup).

10. ADJOURN:

Motion to adjourn (7:35 PM) made by Adele Swart, seconded by Jeanette Haines and carried unanimously.

***Respectfully submitted by Kathleen Scott
Recording Clerk***