Chair Doug Dubitsky called the meeting to order at 7:07 PM.

MEMBERS PRESENT: Chair Doug Dubitsky, Randy Godaire, Dave Garceau, Eric Beer, Alternate Peter Haines.

MEMBERS ABSENT: Ken Fortier, Pete Fiasconaro, Helen Weingart, Bill Ireland, Bob Dubos.

ALTERNATES SEATED: Peter Haines seated for Pete Fiasconaro.

ALSO PRESENT: Recording Clerk Kathleen Scott.

APPROVAL OF MINUTES 11.14.24 REGULAR MEETING:
Motion by P. Haines, seconded by D. Garceau. All in favor, motion carried.

CITIZENS HAVING NEW BUSINESS: None

OLD BUSINESS:
A. **80 Marcy Road:**
    D. Dubitsky presented photos taken today and from October 8th (little change since last month).

NEW BUSINESS:
A. **FY 2025-26 Budget:**
    The Commission reviewed the FY 2025-26 Budget (match each line item the same as last year).
    Motion to approve the Chaplin Planning & Zoning Commission FY 2025-26 Budget for $28,074.88, made by R. Godaire, seconded by E. Beer. All in favor, motion carried.

P. Haines asked if complaint from Dave Shenker about Phoenixville Rd. in January 2024 correspondence was ever resolved (no action taken – truck full of garbage was registered and moved to the back yard).

CORRESPONDENCE: None

REPORT OF THE ZONING OFFICER:
ZEO J. Gigliotti presented monthly report that is available at the Town Hall. Items requiring direction or action are as follows:
1 Permit Issued (run in with tack room on Singleton Rd); 1 Certificate of Zoning Compliance (new SFR on Phoenixville Rd).

ITEMS PRO RE NATA: None

ADJOURNMENT:
Motion to adjourn (7:49 PM) by E. Beer, seconded by R. Godaire. All in favor, motion carried.

Respectfully submitted by,
Recording Clerk Kathleen Scott