

**CHAPLIN, HAMPTON, SCOTLAND AND  
REGIONAL DISTRICT ELEVEN  
BOARD OF EDUCATION**

**Parish Hill Middle/High School Library**

**Tuesday, October 15, 2024 7:00 PM**

**MEETING MINUTES**

- 1. Call to Order and Pledge of Allegiance** – Chair Stacy Foster called the meeting to order at 7:10 PM.
  - a. Members Present: Chair Stacy Foster, Joy Becker, Susan Lovegreen, Cassidy Martin, Kathy Freed, and Camden Kammer. Also present, Superintendent Andrew Skarzynski and Business Manager Jobina Miller.
  - b. Not Present: Vice Chair Michael Smardon and Ellen Gillon.
- 2. Communication with the Audience**
  - a. An audience member stated Homecoming is coming up.
  - b. Chair Stacy Foster stated Hayley Tiller-Albert will be running to fill the vacant spot on the Board.
- 3. Written Communications to the Board** – None received.
- 4. Approval of September 17, 2024 Meeting Minutes**
  - a. Cassidy Martin made a motion to approve the minutes / Susan Lovegreen seconded. *Motion unanimously passed.*
- 5. Approval of Financial Statements – September 2024**
  - a. Cassidy Martin made motion to approve the Financial Statements / Kathy Freed seconded. *Motion unanimously passed.*
- 6. Administrative Reports/Administrative Requests for Board Action**
  - a. **Principal** – Superintendent Andrew Skarzynski gave the principal report for Principal Brian Tedeschi as he was unable to attend. The report discussed professional development day and upcoming events.
  - b. **Superintendent** – Andrew Skarzynski gave his report which discussed a staffing update, mandates from the State, and meeting of the Small Town Superintendents Group.
- 7. Old Business/New Business.**
  - a. **Report by PHACT/PTSA**

- i. Report was given by PHACT President, Stephanie Bora.
  - b. Budget Forecast FY 24-25 – Jobina Miller**
    - i. Jobina Miller updated Board and stated they are 25% through the school year and 20% through the General Fund.
  - c. Discussion and Possible Action: Ken Henrici Field Dedication date determination and event design**
    - i. Board discussed. No action made.
  - d. Board Goals**
    - i. Tabled until next meeting.
- 8. Committee Reports/Requests for Board Action**
- a. Fiscal & Plant** – Not met.
  - b. Educational and Board Policies** – Met.
  - c. Central Office** – Met.
  - d. Technology/Website** – Not met.
  - e. Personnel and Supervision** – Not met.
  - f. Newsletter** – Upcoming meeting.
  - g. CABE/EASTCONN** – Discussed.
- 9. Second Audience for Citizens**
- a.** An audience member asked the Board if there will be a plaque for the dedication of the field to Ken Henrici.
- 10. Agenda Items for Next Meeting**
- a.** Plan for adversity and Board Goals.
- 11. Adjournment**
- a.** Susan Lovegreen made a motion to adjourn at 7:53 PM / Kathy Freed seconded.  
*Motion unanimously passed. Adjourned at 7:53 PM.*

Respectfully Submitted,

Cassie Haddad