

**CHAPLIN, HAMPTON, SCOTLAND AND
REGIONAL DISTRICT ELEVEN
BOARD OF EDUCATION**

Regional District #11

FISCAL & PLANT COMMITTEE

May 21, 2024 at 6:15 PM

MEETING MINUTES

1. Call to Order – Chair Stacy Foster called the meeting to order at 6:23 PM.

Members Present: Chair Stacy Foster, Michael Smardon, Ellen Gillon, Superintendent Andrew Skarzynski, and Business Manager Jobina Miller.

- Michael Smardon made a motion to change the next item to “Approval of March 19th Minutes” from “Approval of April 2, 2024 Minutes” as there was no meeting in April / Ellen Gillon seconded. *Motion unanimously passed.*

2. Approval of March 19, 2024 Minutes

- Michael Smardon made motion to approve / Ellen Gillon seconded. *Motion unanimously passed.*

3. Approval of Financial Statement – February 2024

- Ellen Gillon made motion to approve / Michael Smardon seconded. *Motion unanimously passed.*

4. Budget Forecast - FY 23-24

- a) Jobina Miller updated the committee on the budget forecast for the *General Fund, Grants, Cafeteria, and Capital and Nonrecurring*. Stated we are 83% through the year and 81% through the budget.

5. Budget Forecast

- a) Jobina gave the Board an update on the Budget Forecast.

5. Maintenance Report - The Maintenance Report was reviewed and received by the committee.

6. Adjournment – Michael Smardon made a motion to adjourn the meeting at 6:48 PM / Ellen Gillon seconded. *Motion unanimously passed.* Adjourned at 6:48 PM.

Respectfully submitted,

Cassie Haddad