

CHAPLIN, HAMPTON, SCOTLAND AND  
REGIONAL DISTRICT ELEVEN  
BOARD OF EDUCATION

Regional District #11

FISCAL & PLANT COMMITTEE

August 20, 2024 at 6:15 PM

**MEETING MINUTES**

1. **Call to Order** – Michael Smardon called the meeting to order at 6:19 PM.
  - i. Members Present: Michael Smardon, Ellen Gillon, Superintendent Andrew Skarzynski, and Business Manager Jobina Miller.
  - ii. Not Present: Chair Stacy Foster.
2. **Approval of June 4, 2024 Minutes**
  - i. Ellen Gillon made motion to approve / Michael Smardon seconded. *Motion unanimously passed.*
3. **Approval of Financial Statements – June & July 2024**
  - i. Ellen Gillon made motion to approve / Michael Smardon seconded. *Motion unanimously passed.*
4. **Budget Forecast - FY 24-25**
  - i. Jobina Miller reviewed with the Committee.
5. **Maintenance Report**
  - i. The Maintenance Report was reviewed and received by the committee.
6. **Adjournment** – Ellen Gillon made a motion to adjourn the meeting at 6:33 PM / Michael Smardon seconded. *Motion unanimously passed.* Adjourned at 6:33 PM.

Respectfully submitted,

Cassie Haddad